

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160 019

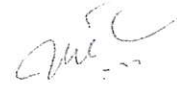
**MINUTES OF 62nd MEETING OF
FINANCE COMMITTEE HELD ON 28.02.2025 AT 11:00 AM
[Through Hybrid Mode]**

Venue: NITTTR, Chandigarh

The following members were present:

1.	Prof VG Talawar Hon'ble Chairman, BOG, NITTTR Chandigarh (Former Vice-Chancellor, University of Mysore) D-3, 274-MIG, MIG, 4th Cross Road 1st B, Main Road, Housing Board Colony 407/SFS, 4th Phase, Yelahanka, New Town Bengaluru	Chairman
2.	Shri Sanjog Kapoor Joint Secretary and Financial Adviser Represented by Shri NS Bisht Deputy Secretary (IFD) Department of Higher Education Ministry of Education, Govt of India C-Wing, Shastri Bhawan New Delhi	Member
3.	Prof Bholā Ram Gurjar Director NITTTR, Sector 26 Chandigarh	Member- Secretary





ITEM NO. F.62.0: WELCOMING THE CHAIRMAN AND MEMBERS

At the outset, Prof Bhola Ram Gurjar, Director of the Institute and Member Secretary, Finance Committee, NITTTR Chandigarh extended a hearty and warm welcome to Prof VG Talawar, Hon'ble Chairman and the esteemed Members of the Finance Committee and expressed his gratitude to them for their valuable time and making themselves available for the meeting. He then requested the Hon'ble Chairman, Prof VG Talawar to chair the meeting of the Finance Committee. The Hon'ble Chairman, after welcoming the members, invited the Member-Secretary to initiate the agenda item-wise.

The following agenda items were considered, deliberated and accordingly the decisions were taken as listed below:

PREVIOUS MEETINGS

ITEM NO. F.62.1 TO CONFIRM THE MINUTES OF THE 61ST MEETING OF THE FINANCE COMMITTEE HELD ON 21.10.2024 THROUGH HYBRID MODE

As no comments were received from members, the minutes of the 61st meeting of the Finance Committee held on 21.10.2024 were recorded as confirmed.

[ACTION: DEAN-A&F]

ITEM NO. F.62.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

F.61.1 TO CONFIRM THE MINUTES OF THE 60TH MEETING OF THE FINANCE COMMITTEE HELD ON 02.08.2024 THROUGH HYBRID MODE

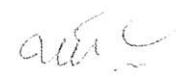
Noted.

[ACTION: DEAN-A&F]

F.58.3.5 TO CONSIDER AND APPROVE THE REVISED POLICY TO UTILIZE CPDA FUNDS

The esteemed members noted the action initiated by the institute.

[ACTION: DEAN-A&F]



F.59.3.2 TO APPROVE THE EXPENDITURE TO REPLACE THE EXISTING SIGNAGE/ NAME PLATES OF BUILDING OF THE INSTITUTE TO TRI-LINGUAL i.e. PUNJABI, HINDI AND ENGLISH- REGARDING

The esteemed members noted the action initiated by the institute.

[ACTION: ASSOCIATE DEAN-IMS & DEAN-IPD]

F.60.4.2 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE

Noted.

[ACTION: DEAN-A&F]

F.60.4.5 RENOVATION OF TOILETS ATTACHED TO AUDITORIUM OF THE INSTITUTE

Noted.

[ACTION: ASSOCIATE DEAN-IMS & DEAN-IPD]

F.60.4.7 TO CONSIDER THE PURCHASE OF THERMOGRAVIMETRIC ANALYSIS (TGA)

Noted.

[ACTION: HOD-MECH. ENGG]

F.61.3.2 TO CONSIDER TO IMPLEMENT THE AMENDMENT IN GENERAL FINANCIAL RULES, 2017, ENHANCEMENT OF THE DELEGATION OF POWERS OF DIRECTOR AND HEADS OF DEPARTMENT/ ESTATE OFFICER

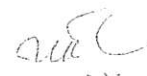
Noted.

[ACTION: DEAN-A&F]

F.61.3.3 TO CONSIDER THE RELEASE OF PAYMENT FOR THIN FILM DEPOSITION UNIT WITH ACCESSORIES

Noted.

[ACTION: HOD-APPLIED SCIENCE]



F.61.3.4 TO APPROVE THE REVISED BUDGET ESTIMATES FOR THE YEAR 2024-2025 AND BUDGET ESTIMATES FOR THE YEAR 2025-2026

Noted.

[ACTION: DEAN-A&F]

F. 61.3.5 TO CONSIDER THE CONSTRUCTION PLAN OF RESIDENTIAL HOUSES AT SECTOR-42, CHANDIGARH

The matter was discussed and approved by the esteemed members of the Finance Committee.

[ACTION: DEAN-IPD]

ITEM NO. F.62.3: ITEMS FOR CONSIDERATION & APPROVAL

ITEM NO. F.62.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UP TO 27.02.2025

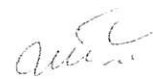
The Director of the institute presented the latest status report on the progress of capital and revenue expenditures, including that of grant heads up to 27.02.2025. The same was accepted, approved and recommended to BOG for approval.

[ACTION: DEAN-A&F]

ITEM No.F.62.3.2 TO CONSIDER THE PURCHASE OF EQUIPMENT FOR CENTRE FOR PROFESSIONAL DEVELOPMENT IN ARTIFICIAL INTELLIGENCE AND PROPRIETARY HARDWARE AND SOFTWARE THROUGH EDCIL

After deliberations, the esteemed Members of the Finance Committee approved the proposal of the institute in principle to purchase the equipment for centre for professional development in Artificial Intelligence and proprietary hardware and software through EdCIL. However, the institute was advised to negotiate the consultancy fee. The same was recommended to the Board of Governors for approval.

[ACTION: ASSOC. DEAN-ORG]



ITEM No.F.62.3.3 TO CONSIDER THE APPOINTMENT OF CONTROLLER OF EXAMINATION AND SANCTION OF FINANCIAL POWER TO DIRECTOR

After deliberations, the esteemed Members of the Finance Committee accepted the proposal and granted financial powers upto a maximum of Rs. 5 lakhs in a financial year to the Director in case of emergency situations only for the smooth conduct of the examinations. The same was recommended to the Board of Governors for approval.

[ACTION:DEAN –A&S]

ITEM No.F. 62.3.4 TO CONSIDER THE REVISED RULES FOR STUDENT TRAINING AND CREDITIZATION OF APPRENTICESHIP TRAINING

After deliberations and discussions, the esteemed members of Finance Committee accepted the Revised rules for student training and creditization of apprenticeship training and the same was recommended to the BOG for consideration and approval.

[ACTION: ASSOC. DEAN- ORG]

ITEM No.F. 62.3.5 TO CONSIDER THE REVISED FEE NORMS OF VARIOUS PROGRAMMES

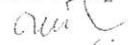
After deliberation, the esteemed members of the Finance Committee accepted the revised fee norms of faculty development programs, short term courses and programmes under consultancy mode. The same was recommended to the Board of Governors for approval.

[ACTION: HEAD- IMEE, DEAN- A&S]

ITEM No. F.62.3.6' TO CONSIDER THE PROPOSAL FOR ESTABLISHING OF SECTION-8 COMPANY AT NITTTR, CHANDIGARH

After detailed discussions and deliberation on the matter, the esteemed members of Finance Committee accepted the proposal for establishing of Section-8 Company at NITTTR, Chandigarh. Further, the proposed name for Section-8 Company as NITTTR Chandigarh Research and Development Foundation was approved and permission for one time initial expenses of Rs. 2.00 lakhs was granted. The progress status will be updated on regular basis. The same was recommended to the Board of Governors for approval.

[ACTION: DEAN-R&I]



ITEM No. F.62.3.7 TO CONSIDER THE PROPOSAL TO REVISE THE RATES FOR TAXI SERVICES/OWN-CAR FOR OFFICIAL PURPOSES

The Hon'ble Members, after discussion, advised the Institute to fix charges for taxi services after calling quotations/tender, and reviewing the charges being paid by other nearby CFTIs.

[ACTION: DEAN-A&F]

ITEM NO. F.62.3.8 TO CONSIDER THE PROPOSAL TO WRITE-OFF THE INSTITUTE STAFF BUS

After detailed discussions, the Hon'ble members accepted the proposal of the Institute to write-off the Institute Staff Bus as per the relevant Gazette Notification issued by the Ministry of Road Transport and Highways. The same was recommended to the Board of Governors for approval.

[ACTION: CHAIR-VEHICLE ALLOTMENT & MAINTENANCE]

**SUPPLIMENTARY
ITEM NO. F.62.3.9 TO CONSIDER THE PROPOSAL FOR ESTABLISHING A CENTRE FOR CONDUCT AND COORDINATION OF ACTIVITIES FOR INCREASING INTERNAL REVENUE GENERATION (IRG) OF THE INSTITUTE**


After detailed discussion, the Hon'ble members appreciated the action of NITTTR, Chandigarh and accepted the proposal for establishing a Centre for conduct and coordination of activities for increasing Internal Revenue Generation (IRG) of the Institute and also accepted the proposed name of the centre as Talent Acquisition and Skill Development Centre (TASDC). There shall be no financial liability, costs or expenses associated with the establishment of the center to the Ministry. The same was recommended to the Board of Governors for approval.

[ACTION: DEAN-A&F]

ITEM NO. F.62.4 ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR

No other item was discussed during the meeting.

The meeting ended with expression of gratitude to the Chairperson and the esteemed Members for their active participation, deliberations, suggestions and recommendations.


06.03.2025
(PROF BHOLA RAM GURJAR)
Member-Secretary


(PROF VG TALAWAR)
Chairman